

# INTER-OFFICE MEMORANDUM

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## Office of Accounts and Control

**TO:** Chief Financial Officers  
State Departments and Agencies

**DATE:** October 4, 2002

**FROM:** Lawrence C. Franklin, Jr., State Controller

**SUBJECT:** **RI-SAIL FINANCIAL STATEMENTS WEB SITE**

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Effective Monday October 7, 2002, the RI-SAIL Financial Statements web site will have several changes made to it. The first change relates to the Transaction Register by status report. This report will no longer require a fiscal year to be entered. Instead agencies should enter a date range. Also on that same report, a check box has been added to identify all transaction that are in final status.

The second change is a new report called Balance Statement. This report can be used to prepare a statement similar to Statement A. Please review the report instructions as to how to fully utilize this report.

/hh  
CFO:03-23